

DeSales University

Adult Studies Certificate Application

(This certificate may not be construed as a baccalaureate degree.)

Name _____

Last

First

Middle

Mailing address _____

Street

City

State

Zip

Phone _____

Cell

Work

Home

ID # or Social Security # _____

Courses required for Certificate in Human Resource Management (4 Courses)

Course #	Course Title	Date Completed
MG201	Principles of Management	
MG305	Human Resource Management	
HR315	Strategic Compensation and Benefits Employment Law	
HR320	Employment Law	

Note: No more than one course may be transferred to meet the requirements of the certificate

I acknowledge that I have received and read the [Gainful Employment Disclosure](#) for the Certificate in Human Resource Management.

(Please Initial)

Student Signature _____ Date _____

Advisor Signature _____ Date _____

Division Head Signature _____ Date _____

Assistant Dean of Adult & Continuing Education _____ Date _____

Application to be completed prior to pursuing Certificate. Certificate awarded upon completion of relevant coursework and payment of all fees.

Original to Registrar

Copies to Business Office and Adult Studies

3/15/2022