



DESALES UNIVERSITY  
Center for Educational  
Resources and Technology

# Emergency Online Course Training Sessions

## March 16 -20, 2020

Registration appreciated (but not required): <http://www.desales.edu/workshops>

### Walk-In Sessions

Meet with CERT staff and other instructors to ask questions, share ideas, discuss issues that have come up with your unexpected online classes.

Dooling Hall, Room 204, 3 – 4 pm

- Monday, March 16
- Thursday, March 19

Gambet Center, Room 232, 3 – 4 pm

- Tuesday, March 17
- Wednesday, March 18

### Morning Training Sessions (all at 9 am)

#### Zoom Basics

How to use Zoom to conduct a live online class.

- Monday, March 16, Dooling 128 or online at <https://tinyurl.com/deitZoom>
- Tuesday, March 17, Brisson 213 or online at <https://tinyurl.com/deitZoom>

#### Blackboard Fundamentals

How to create items, folders and web links, upload files, accept and grade written assignments, and give tests and quizzes.

- Wednesday, March 18, Brisson 213 or online at <https://desales.zoom.us/j/780962343>

#### Blackboard Testing and Grade Center

How to administer online tests in Blackboard and manage the Blackboard Grade Center.

- Thursday, March 19, Brisson 213 or online at <https://desales.zoom.us/j/780962343>
- Friday, March 20, Brisson 213 or online at <https://desales.zoom.us/j/780962343>

### Respondus LockDown Browser and Monitor (exam cheating deterrence)

- Sign-up for training at <https://web.respondus.com/webinars/>. Sessions available daily.

Questions? Contact CERT at 610-282-1100, ext. 2290 or [cert@desales.edu](mailto:cert@desales.edu)  
Help Desk: 610-282-1100, ext. 4357 or [helpdesk@desales.edu](mailto:helpdesk@desales.edu)